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Date: 3/1/2018 3:48:15 PM
Subject: exec summary and retention doc

General, Hi there. I hope you're very well and having a great day.

I understand from Teresa that you'll be forwarding over an executive summary and a cleaned up version of the retention document for us to utilize. When may we be on the lookout to receive these documents? If there's anything I can do to lend a hand, please know I'm happy and stand ready to help.

Warm regards,
KT

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